Community Issues Q1 2017

During a routine audit of the station’s FCC website, it was discovered that the Community Issues for Q1 2017, prepared and approved on 4/6/17, had not been uploaded to the website. They were immediately uploaded on 5/12/17.

This procedural oversight was immediately brought to the attention of our FCC attorney, Kathleen Victory who recommended this note be prepared and placed in our Public Files.

A complete review of our Quarterly FCC Standard Operating Procedures has since been conducted and an additional QC step had been added that should prevent this from ever happening again:

1. Traffic prepares and uploads the documents
2. Traffic provides control a back-up copy of the documents for safe storage
3. Upon receipt of the back-up documents, control verifies the files have been uploaded
4. Control acknowledges receipt of back-ups and verification of uploads to Traffic, Director of Accounting and FCC Compliance Officer.

5/24/17
Ken Davis
FCC Compliance Officer